

# DE KRAAL

## INTERNATIONAL



**I. DENOMINATION OF THE EVENT**

**Venue:** ZANDHOVEN (BEL)

**Date:** 21-25 August 2019

**NF:** BEL

**Indoor:**

**Outdoor:**

**EVENT CATEGORIES:**

- |                                 |                                  |   |                                   |                                   |
|---------------------------------|----------------------------------|---|-----------------------------------|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/>            | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/>            | CSIY-A <input type="checkbox"/>   | CSIY-B <input type="checkbox"/>   |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input checked="" type="checkbox"/> | CSIJ-A <input type="checkbox"/>   | CSIJ-B <input type="checkbox"/>   |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input checked="" type="checkbox"/> | CSIch-A <input type="checkbox"/>  | CSIch-B <input type="checkbox"/>  |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input checked="" type="checkbox"/> | CSIV-A <input type="checkbox"/>   | CSIV-B <input type="checkbox"/>   |
| CSIOY <input type="checkbox"/>  |                                  | CSIL1* <input type="checkbox"/>           | CSIAm-A <input type="checkbox"/>  | CSIAm-B <input type="checkbox"/>  |
| CSIOJ <input type="checkbox"/>  |                                  | CSIYH2* <input type="checkbox"/>          | CSIP <input type="checkbox"/>     |                                   |
| CSIOp <input type="checkbox"/>  |                                  | CSIYH1* <input type="checkbox"/>          |                                   |                                   |
| CSIOCh <input type="checkbox"/> |                                  |   |                                   |                                   |

Championship

Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, 1 January 2009, updates effective 1 January 2019
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1 January 2018, updates effective 1<sup>st</sup> January 2019
- The Jumping Rules and its Annexes, 26<sup>th</sup> edition, effective 1 January 2019
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2019  
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202019.pdf>
- Longines Rankings – Groups Categories 2019  
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202019.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1<sup>st</sup> January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 22/07/2019.



John P. Roche  
FEI Director Jumping

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: DE KRAAL INTERNATIONAL – THEMA NV  
VLP CLUB : 1719 – Vat Number BE 0418 547 278  
Address: Aarschotsesteenweg 201 – B-2500 Koningshookt / Lier  
Telephone: +32 477 75 65 49  
Fax: /  
Email: info@dekraalinternational.com  
Website: www.dekraalinternational.com

#### Contact Details Show Ground:

Address: Manège De Kraal – Schlegel 48 – 2240 Zandhoven - Belgium  
GPS Coordinates: [HTTP://www.dekraalinternational.com/en/home/#contact](http://www.dekraalinternational.com/en/home/#contact)

### **2. ORGANISING COMMITTEE**

Honorary President: /  
President of the event: THEEUWES Victor

### **3. EVENT DIRECTOR**

Name: THEEUWES Victor  
Mobile: +32 477 75 65 49  
Fax: /  
Email: info@dekraalinternational.com

### **4. STABLE MANAGER**

Name: VAN DE WEYER Jurgen  
Telephone: +32 472 82 99 39  
Email: jurgen.vandeweyer@telenet.be

### **5. ANNOUNCER**

Name: MAERTENS Luc  
Email: +32 476 23 48 85

Name: DECLEENE Louis  
Email: +32 473 21 58 76

**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10059052	MAES GLENN	BEL	3	<a href="mailto:Maes_glenn_m@cat.com">Maes_glenn_m@cat.com</a> +32 473 77 77 72
		Ground Jury Member	10059054	MATHIEU MICHEL	BEL	3	<a href="mailto:michelmathieu21@skynet.be">michelmathieu21@skynet.be</a> +32 479 56 00 08
		Ground Jury Member	10133628	VAN ROMPAEY ERNA	BEL	2	<a href="mailto:Erna.van.rompaey@skynet.be">Erna.van.rompaey@skynet.be</a> +32 476 31 96 11
		Ground Jury Member	10083337	LENSSSENS CHRISTEL	BEL	2	<a href="mailto:cl@bmap.org">cl@bmap.org</a> +31 476 42 61 03
2	Foreign Judge	Foreign Judge	10049327	BROSSARD-MATHE SYLVIE	FRA	3	<a href="mailto:Sylvie.mathe2@wanadoo.r">Sylvie.mathe2@wanadoo.r</a> +33 6 767 067 83
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10068321	GEYSEMANS EDDY	NED	3	<a href="mailto:Eddy.geysemans@skynet.be">Eddy.geysemans@skynet.be</a> +32 472 72 94 669
5	Appeal Committee	Appeal Committee					
6	Chief Steward	Chief Steward	10083351	NAUWELAERTS JEF	BEL	2	<a href="mailto:Nauwelaerts.jef@skynet.be">Nauwelaerts.jef@skynet.be</a> +32 479 44 58 65
7	Foreign Steward	Foreign Steward					
8	Assistants Stewards	Assistant Steward	10102982	JACOBS MAGDA	BEL	1	<a href="mailto:Magda.jacobs1@telenet.be">Magda.jacobs1@telenet.be</a> +32 477 50 08 92
		Assistant Steward	10102991	VANDENAWEELE KATRIEN	BEL	1	<a href="mailto:Katrien.vandenaeele@gmail.com">Katrien.vandenaeele@gmail.com</a> +32 491 36 53 82
		Assistant Steward	10091028	DEBAST JORIS	BEL	2	<a href="mailto:joris.debast@skynet.be">joris.debast@skynet.be</a> +32 476 54 57 74
		Assistant Steward	10161741	HEYE CLAIRE	BEL	1	<a href="mailto:Claire.heye.ch@gmail.com">Claire.heye.ch@gmail.com</a>
9	FEI Veterinary Delegate	FEI Veterinary Delegate	10050129	SCHELKENS MARC	BEL		+32 475 71 09 18
	Veterinary Commission	Veterinary Commission					
10	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10101580	SEIFERT CHARLOTTE	BEL		+32 498 46 00 51
		FEI Permitted Treating Veterinarian	10101580	SEIFERT CHARLOTTE	BEL		+32 498 46 00 51
11	Medical Doctor	Medical Doctor		MEDICAL SERVICE & SUPPORT TEAM	BEL		+32 488 98 73 53
12	Farrier	Farrier		VAN ROOY HOWARD	BEL		+32 475 26 28 27

## **VI. INVITATIONS**

### **1. GENERAL**

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- If the national Event ends at the latest one hour prior to the start of the Horse Inspection of the international Event, Horses may take part in both;
- If the national Event ends later than one hour prior to the start of the Horse Inspection at the international Event, Horses may not take part in national Competitions and international Competitions;
- If the national Event includes Competitions on the day after the international Event ends, Horses having taken part in the international Event may take part in national Competitions on that day only, i.e. following the conclusion of the international Event.

**For all Events, the 2016 CSI Invitation Rules will apply until the FEI Online Invitation System is implemented.**

#### **CSI3\***

NF's invited:	According to 2016 Invitation Rules
Total number of athletes:	100
Number of home athletes:	40 %
Number of foreign athletes:	40 %
OC Wild Card	20 %
Number of horses per athlete:	3
FEI Wild Cards	2

#### **CSI2\***

Total number of athletes:	160
Number of home athletes:	+/- 50 %
Number of foreign athletes:	+/- 50 %
Number of horses per athlete:	3

#### **CSI1\***

Total number of athletes:	100
Number of home athletes:	+/- 50 %
Number of foreign athletes:	+/- 50 %
Number of horses per athlete:	3

The Longines Rankings number **221**, established two (2) months prior to this Event, will be used for the invitation of athletes. (Applicable for CSI3\*/CSI4\* events in Europe and CSI5\* events worldwide).

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.



**Riders can start in CSI3\* and CSI2\* and CSI1\*, but with different horses.**

**CSI3\***

Each horse can start in one class per day

Max 3 starts/horse/event

Min age of the horses: 7 years old

**CSI2\***

Each horse can start in one class per day

Max 3 starts/horse/event

Min age of the horses: 6 years old

**CSI1\***

Each horse can start in one class per day

Max 3 starts/horse/event

Min age of the horses: 6 years old



## **VII. ENTRIES**

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

Attention Riders:  
Please make your entries every day before 18h00

### **1. ENTRY DATES AND ENTRY FEES**

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26<sup>th</sup> edition, effective 1 January 2019.

#### **Deadlines for Entries:**

Definite Entries: **Monday, 5 August 2019**

Last date for substitutions: **Monday, 20 August 2019 at 14h00**

#### **Entry fee per horse (per category):**

**VAT excluded**

<b>CSI3*</b>	<b>450 €/horse</b>
<b>CSI2*</b>	<b>400 €/horse</b>
<b>CSI1*</b>	<b>400 €/horse</b>

**VAT (in %) :** **18 % on 100 € (cost of the box)**

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26<sup>th</sup> Edition effective 1 January 2019, that is copied in Section XIV point 10.

#### **Compulsory fees per horse:**

- EADCMP Fee: Included in entry fee   
Not included in entry fee 
  - Lower Level Events (CIMs) CHF 18 per horse per event
  - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event).  
40 € Per horse

- Fee for health/customs-related documents for Horses, if applicable (only if requested – Athletes may opt out of this fee only if their horses do not need such documents)  
40 € + 21 % Vat = 48.40 € Per horse

**All aforementioned amounts are including VAT**

**Total maximum fee per horse:**

**88.40 € + EADCMP**

**Compulsory fees per athlete:**

- NF fee if applicable / Per athlete
- NF medication control programme fee if applicable / Per athlete
- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event) / Per lorry/caravan
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event) 50 € + 21 % vat + 60.50 € Per lorry/caravan

**All aforementioned amounts are including VAT**

**Total maximum fee per Athlete:**

**60.50 €**

**2. OTHER FEES**

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay:	10 € + 6 % VAT = 10.60 € per bale
Straw:	10 € + 6 % VAT = 10.60 € per bale
Shavings:	10 € + 6 % VAT = 10.60 € per bale
Other (please specify):	Tack Box : 150 € + 21% VAT = 181.50 € (upon availability) Extra Box : 200 € +21 % VAT = 242 € (upon availability)

**All aforementioned amounts are including VAT**

VAT number of the organiser: BE 0418 547 278

**3. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged: 200 € / horse**

NO Show will be invoiced from 15/08/2019

**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Tuesday	20/08/2019	08h00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Tuesday	20/08/2019	CSI2*: 18h- 20h30
	Wednesday	21/08/2019	CSI1*: 13h-14H CSI3**: 16h-18h
• Horse Re-Inspection	Wednesday	21/08/2019	CSI2*: 08h30- 08h45 CSI1*: 15h45- 16h00
	Thursday	22/08/2019	CSI3*: 09h- 09h15
• Opening times of exercise areas	Every day:	One hour	before the first class

Competitions CSI3*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters				///////	//////////
• Class I – 1m40	Thursday	22/08/2019	Following	274.1.5.3	5 000 €
• Class II– 1m45	Thursday	22/08/2019	following	238.2.2	7 500 €
• Class III – 1m40	Friday	23/08/2019	Following	238.2.1	5 000 €
• Class IV – 1m50 LR	Friday	23/08/2019	Following	238.2.1	25 000 €
• Class V – 1m40	Saturday	24/08/2019	Following	238.2.1	5 000 €
• Class VI – 1m50 LR	Saturday	24/08/2019	Following	238.2.2	25 000 €
• Class VII – 1m45	Sunday	25/08/2019	Following	238.2.1	5 000 €
• Class VIII – 1m50/5 LR	Sunday	25/08/2019	Following	238.2.2	60 534.71
• Total Prize Money	138 043.71 € (incl. prize in kind)				
• Prizes in Kind	26 834.71 € (car)				

Competitions CSI2*:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters					
• Class 1 – 1m30	Wednesday	21/08/2019	09h00	238.2.1	1 500 €
• Class 2 – 1m35	Wednesday	21/08//2019	Following	238.2.1	1 750 €
• Class 3 – 1m40	Wednesday	21/08/2019	Following	274.1.5.3	4 000 €
• Class 4 – 1m30	Thursday	22/08/2019	09h00	274.1.5.3	1 500 €
• Class 5 – 1m35	Thursday	22/08/2019	Following	238.2.2	1 750 €
• Class 6 – 1m45 LR	Friday	23/08/2019	Following	238.2.2	25 000 €
• Class 7 – 1m35	Saturday	24/08/2019	09h00	238.2.1	1 750 €
• Class 8 – 1m30	Saturday	24/08/2019	Following	238.2.2	1 500 €
• Class 9 – 1m45 GP	Sunday	25/08/2019	Following	238.2.2	37 258.26 €
• Total Prize Money	76 118.26 € (incl. prize in kind)				
• Prizes in Kind	19 008.26 € (car) + 1500 (voucher)				

Competitions CSI1*:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters					
• Class A – 1m20	Wednesday	21/08/2019	Following	274.1.5.3	1 250 €
• Class B – 1m10	Wednesday	21/08/2019	Following	274.1.5.3	1 000 €
• Class C – 1m20	Friday	23/08/2019	09h00	238.2.1	1 250 €
• Class D – 1m10	Friday	23/08/2019	Following	238.2.2	1 000 €
• Class E – 1m10	Sunday	25/08/2019	09h00	238.2.1	1 250 €
• Class F – 1m25 GP	Sunday	25/08/2019	Following	238.2.2	4 000 €
• Total Prize Money	9 750 €				
• Prizes in Kind	1 500 € (Voucher)				

**Overall Prize Money: 223 911.97 €**

**Applicable government tax to be deducted from Prize Money (see also XIV.8): 18 %**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

/

**PRIZE – CLASSIFICATION:**

**CSI3\*:**

**- Qualification GRAND PRIX – Class VIII**

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 4.2.1. The winner of that Event's Grand Prix the previous year;
- 4.2.2. The current National Jumping Champion of the host country;
- 4.2.3. The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping Final.

There are also 2 qualifying competitions :

- **Class II: The 30 best placed riders**
- **Class IV: The best placed riders, up to 60 starters**

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(including prequalified riders)

Remarks:

- They can start a horse of their own choice but this horse must have finished at least 1 class during this event.
- If a rider withdraws he will be replaced by the following rider of the class in which he qualified.
- If a rider is qualified in the class before, the next rider will qualify automatically
- Replacements will be done until Saturday – evening, 1 hour after the last competition.

**All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one competition prior to the Grand Prix.**

**CSI2\***

**1) Qualification Class 6 LR**

**If more than 100 riders are present at the show, there will be a qualification Class 6 is open to the 100 best placed riders of Class 3.**

**2) Qualification Class 9 GP**

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 4.2.1. The winner of that Event's Grand Prix the previous year;
- 4.2.2. The current National Jumping Champion of the host country;
- 4.2.3. The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping Final.

**There are also 2 qualification competitions:**

- **Class 3 : The 30 best placed riders**
- **Class 6 : The 30 best placed riders**

Remarks:

- They can start a horse of their own choice but this horse must have finished at least 1 class during this event prior to the Grand Prix.
- If a rider withdraws he will be replaced by the following rider of the class In which he qualified.
- If a rider is qualified in the class before, the next rider will qualify Automatically
- Replacements will be done until Saturday – evening, 1 hour after the last competition.

**All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one competition prior to the Grand Prix.**

**CSI1\***

- A. If more than 80 riders are present at the show, there will be a qualification for class F - GP.

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 4.2.1. The winner of that Event's Grand Prix the previous year;
- 4.2.2. The current National Jumping Champion of the host country;
- 4.2.3. The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping

There are also 2 qualification competitions:

- Class A : The 50 best placed riders
- Class C: The 30 best placed riders

Remarks:

- They can start a horse of their own choice but this horse must have finished at least 1 class during this event prior to the Grand prix.
- If a rider withdraws he will be replaced by the following rider of the class in which he qualified.
- If a rider is qualified in the class before, the next rider will qualify Automatically
- Replacements will be done until Saturday – evening, 1 hour after the last competition.

- B. If there is no qualification:

They can start a horse of their own choice but this horse must have finished at least 1 class during this event prior to the Grand prix.

**All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one competition prior to the Grand Prix.**

## **IX. COMPETITION DETAIL**

### Timing of the competitions:

Every evening, after the entries, the definite timing will be published. Please check the timing every day !

### **FIRST DAY: Wednesday, 21 August 2019**

#### **COMPETITION No 1**

Time: 09h00

International Jumping Competition CSI2\* - 1m30

Table A against the clock - FEI 238.2.1

Jump-off (if any) None  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m30  
Number of horses per athlete 1  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9).  
Total prize money: 1 500 €  
Chart to be used: 1 (25% to winner) - Following prizes: 30 €

#### **COMPETITION No 2**

Time: following

International Jumping Competition CSI2\* - 1m35

Table A against the clock - FEI 238.2.1

Jump-off (if any) None  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m35  
Number of horses per athlete 1  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9).  
Total prize money: 1 750 €  
Chart to be used: 1 (25% to winner) - Following prizes: 35 €

#### **COMPETITION No 3**

Time: following

International Jumping Competition CSI2\* - 1m40

Table A – 2 phases, both against the clock - FEI 274.1.5.3

Qualifier for the GP comp. 6 and 9

Jump-off (if any) None  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m40  
Number of horses per athlete 1  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9).  
Total prize money: 4 000 €  
Chart to be used: 1 (25% to winner) - Following prizes: 40 €

#### **COMPETITION No A**

Time: following

International Jumping Competition CSI1\* - 1m20

Table A – 2 phases, both against the clock - FEI 274.1.5.3

**Qualifier for the GP comp. F**

Jump-off (if any) None  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m20  
Number of horses per athlete 2  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1 250 €  
Chart to be used: 1 (25% to winner) - Following prizes: 25 €



**COMPETITION No B**

Time: following

International Jumping Competition CSI1\* - 1m10  
Table A – 2 phases, both against the clock - FEI 274.1.5.3  
Jump-off (if any) None  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m10  
Number of horses per athlete 2  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1 000 €  
Chart to be used: 1 (25% to winner) - Following prizes: 20 €

**SECOND DAY: thursday, 22 August 2019**

**COMPETITION No 4**

Time: 09h00

International Jumping Competition CSI2\* - 1m30  
Table A – 2 phases, both against the clock - FEI 274.1.5.3  
Jump-off (if any) none  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m30  
Number of horses per athlete 1  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9).  
Total prize money: 1 500 €  
Chart to be used: 1 (25% to winner) - Following prizes: 30 €

**COMPETITION No I**

Time: following

International Jumping Competition CSI3\* - 1m40  
Table A – 2 phases, both against the clock – FEI 274.1.5.3  
Jump-off (if any) None  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m40  
Number of horses per athlete: 1  
Maximum number of starters: 100  
Total prize money: 5 000 €  
Chart to be used: 1 (25% to winner) - Following prizes: 40 €

**COMPETITION No 5**

Time: following

International Jumping Competition CSI2\* - 1m35  
Table A – jump off – FEI 238.2.2  
Jump-off (if any) one  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m35  
Number of horses per athlete 1  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9).  
Total prize money: 1 750 €  
Chart to be used: 1 (25% to winner) - Following prizes: 35 €

**COMPETITION No II**

Time: following

International Jumping Competition CSI3\* - 1m45  
Table A – jump off - FEI 238.2.2  
**Qualifier for the GP comp. VIII**  
Jump-off (if any) one  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m45

Number of horses per athlete 1  
Maximum number of starters: 100  
Total prize money: 7 500 €  
Chart to be used: 1 (25% to winner) - Following prizes: 75 €

**THIRD DAY: Friday, 23 August 2019**

**COMPETITION No C**

Time: 09h00

International Jumping Competition CSI1\* - 1m20  
Table A against the clock - FEI 238.2.1

**Qualifier for the GP comp. F**

Jump-off (if any) None  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m20  
Number of horses per athlete 2  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1 250 €  
Chart to be used: 1 (25% to winner) - Following prizes: 25 €

**COMPETITION No D**

Time: following

International Jumping Competition CSI1\* - 1m10  
Table A – jump off -FEI 238.2.2

Jump-off (if any) one  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m10  
Number of horses per athlete 2  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 1 000 €  
Chart to be used: 1 (25% to winner) - Following prizes: 20 €

**COMPETITION No III**

Time: following

International Jumping Competition CSI3\* - 1m40  
Table A against the clock – FEI 238.2.1

Jump-off (if any) none  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m40  
Number of horses per athlete 2  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 5 000 €  
Chart to be used: 1 (25% to winner) - Following prizes: 40 €

**COMPETITION No 6**

Time: following

International Jumping Competition CSI2\* - 1m45  
Table A – jump off – FEI 238.2.2

Longines Ranking Competition Group D

**Qualifier for the GP comp. 10, open to the 100 best athletes of comp. 3**

Jump-off (if any) one  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m45  
Number of horses per athlete 1  
Maximum number of starters: 100  
Total prize money: 25 000 €  
Chart to be used: 1 (25% to winner) - Following prizes: 100 €

**PRESENTATION FOAL AUCTION 111**

**COMPETITION No IV**

Time: following

International Jumping Competition CSI3\* - 1m50

Longines Ranking Competition Group D

Table A against the clock – FEI 238.2.1

**Qualifier for the GP comp. VIII**

Jump-off (if any) none  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m50  
Number of horses per athlete 1  
Maximum number of starters: 100  
Total prize money: 25 000 €  
Chart to be used: 1 (25% to winner)

- Following prizes: 100 €

**FOURTH DAY: Saturday, 25 August 2018**

**COMPETITION No 7**

Time: 09h00

International Jumping Competition CSI2\* - 1m35

Table A against the clock – FEI 238.2.1

Jump-off (if any) none  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m35  
Number of horses per athlete 1  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9).  
Total prize money: 1 750 €  
Chart to be used: 1 (25% to winner)

- Following prizes: 35 €

**COMPETITION No 8**

Time: Following

International Jumping Competition CSI2\* - 1m30

Table A – jump off – FEI 238.2.2

Jump-off (if any) one  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m35  
Number of horses per athlete 1  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9).  
Total prize money: 1 500 €  
Chart to be used: 1 (25% to winner)

- Following prizes: 30 €

**COMPETITION No V**

Time: following

International Jumping Competition CSI3\* - 1m40

Table A against the clock – FEI 238.2.1

Jump-off (if any) none  
Speed/Fixed time 350m/min  
Height of Obstacles: 1m40  
Number of horses per athlete 2  
Maximum number of starters: 100\* (if more than 100 take part then please refer to Section XIV point 9)  
Total prize money: 5 000 €  
Chart to be used: 1 (25% to winner)

- Following prizes: 40 €

**COMPETITION No VI**

Time: following

International Jumping Competition CSI3\* - 1m50

Table A – jump off – FEI 238.2.2

Longines Ranking Competition Group D

Jump-off (if any)	one	
Speed/Fixed time	350m/min	
Height of Obstacles:	1m50	
Number of horses per athlete	1	
Maximum number of starters:	100	
Total prize money:	25 000 €	
Chart to be used:	1 (25% to winner)	- Following prizes: 100 €

**19H30 FOAL AUCTION**

**FIFTH DAY: Sunday, 25 August 2019**

**COMPETITION No E**

Time: 09h00

International Jumping Competition CSI1\* - 1m10

Table A against the clock - FEI 238.2.1

Jump-off (if any)	None	
Speed/Fixed time	350m/min	
Height of Obstacles:	1m10	
Number of horses per athlete	2	
Maximum number of starters:	100* (if more than 100 take part then please refer to Section XIV point 9)	
Total prize money:	1 250 €	
Chart to be used:	1 (25% to winner)	- Following prizes: 25 €

**COMPETITION No VII**

Time: following

International Jumping Competition CSI3\* - 1m45

Table A against the clock – FEI 282.2.1

Jump-off (if any)	none	
Speed/Fixed time	350m/min	
Height of Obstacles:	1m45	
Number of horses per athlete	1	
Maximum number of starters:	100	
Total prize money:	5 000 €	
Chart to be used:	1 (25% to winner)	- Following prizes: 60 €

**COMPETITION No 9**

Time: following

International Jumping Competition CSI2\* - 1m45 – Grand Prix

Table A – jump off – FEI 238.2.2

**Open to the best athletes of classes 3+L+Prequalified riders**

Longines Ranking Competition Group D (**value = 25000 EUR**)

Jump-off (if any)	one	
Speed/Fixed time	375m/min	
Height of Obstacles::	1m45	
Number of horses per athlete	1	
Maximum number of starters:	60 + prequalified riders	
Total prize money:	19008.26 (ex VAT) + 1500 € + 16750 = 37 258.26 <b>EUR</b>	
	Winner: Car Mini One – 3 doors – value: 19008.26 €, VAT Excl + 1500 Euro (Voucher Royal Horse Shop)	
	The car is not refundable to EUROS	
	2 <sup>nd</sup> -12 <sup>th</sup> place: 16.750 €	
Chart to be used:	1 (33% to winner)	- Following prizes: 125 €

All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one FEI competition prior to the Grand Prix.

**COMPETITION No VIII**

Time: following

International Jumping Competition CSI3\* - 1m50/1m55 – GRAND PRIX

**Qualifier for OG 2020 (certificates of capability)**

Longines Ranking Competition Group C (50 298.5 EUR count for the LR)

Table A – jump off – FEI 238.2.2 + Annex VIII Art 6

Qualification System:

**Open to the best athletes of comp. II + IV**

Jump-off (if any)

one

Speed/Fixed time

375 m/min

Height of Obstacles:

1m50/1m55 (2 verticals of 1m60 compulsory)

Number of horses per athlete

1

Maximum number of starters:

60

Total prize money:

26834.71 + 33700 EUR = 60 334.71 euro

Winner: Car BMW 216D Active Tourer (Value 26834.71 €, VAT Excl)

The car is not refundable to EUROS

2<sup>nd</sup>-12<sup>th</sup> place: 33.500 €

Chart to be used:

1 (33% to winner) - Following prizes: 250 €

**All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one FEI competition prior to the Grand Prix.**

**COMPETITION No F**

Time: following

International Jumping Competition CSI1\* - 1m25 – Grand Prix

Table A – jump off against the clock - FEI 238.2.2

**Open to the best athletes of comp. A + C + prequalified riders**

Jump-off (if any)

None

Speed/Fixed time

375m/min

Height of Obstacles:

1m25

Number of horses per athlete

1 (or 2, if less than 50 participant entered)

Maximum number of starters:

80 + prequalified riders

Total prize money:

2 500 EUR + 1500 Euro to the Winner (Voucher Royal

Horse Shop)

Chart to be used:

1 (33% to winner) - Following prizes: 30 €

**All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one FEI competition prior to the Grand Prix.**

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: can be booked at own expenses.

Hotel De Heidebloem  
Handelslei 55  
B-2980 Sint Antonius Zoersel  
Tel: +32.3.384.04.74

Aldhem Hotel  
Jagersdreef 1  
B-2280 Grobbendonk  
Tel: +32-14-50.10.01  
Fax: +32-14-50.10.13  
Info@aldhem.be  
www.aldhem.be

Domein Martinus  
Sniederspad 133  
2980 Halle-Zoersel  
Tel +32 3/384 02 23  
Fax +32 3/384 02 71  
info@domeinmartinus.be

At the expense of: The Organiser  or Athletes   
Accommodated (bed and breakfast) from 21 to 25 August 2019

#### **Meals**

At the expense of: The Organiser  or Athletes   
Meals provided from 21 to 25 August 2019 .

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.  
At the expense of: The Organiser  or Athletes   
Accommodated (bed and breakfast) from 21 to 25 August 2019

#### **Meals.**

At the expense of: The Organiser  or Athletes   
Meals provided from 21 to 25 August 2019 .

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws, time, date and location: Masterlist by Draw  
Classes: by rotation  
GP: by draw , the evening before the class in the Secretaries Office

### **2. COMPETITION ARENA(S)**

Dimensions: 105m x 55m  
Type of Footing: Sand (Geopad – Peter Van Santvoort)

### **3. PRACTICE ARENA(S)**

Dimensions: 65m x 35m  
Type of Footing: Sand (Geopad – Peter Van Santvoort)

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### **4. STABLES**

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

NO SMOKING IN THE STABLES

PLEASE INFORM US ABOUT YOUR EVENTUAL STABLE REQUESTS AT LEAST 1 WEEK BEFORE THE SHOW (carine@hippo-assistance.be)

### **5. SAFETY CUPS**

Name of Manufacturer: Caro - Cardinali

### **6. TIMING DEVICE**

Timer:	ALGE TIMY2 PXE	Code 22020008A
Photocells:	ALGE PR1a	Code 22020034B
Wireless transmitters:	ALGE TED- TX400/RX400	Code 22020012C

### **7. SCORING/TIMING PROVIDER**

Name of the company: QLED  
Name contact person: JURGEN SLABBINCK  
Contact email: qledverhuur@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.



## **8. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

## **9. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## **10. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

## **11. BETTING**

Betting will be authorised by the Organiser: Yes  No

## **12. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

## **13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

## **14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

## **15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1 (or Parents: 2)

Groom: 1

Driver: 1 (if different from Groom)

Horse Owner: 1 or two (2) accreditations per horse acc. to FEI-Passport

## **16. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: E.H.S. - Mr Van de Capelle  
Address:

Telephone: +32 50 62 62 47  
Fax:  
Email:  
Opening hours:

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: /  
Quarantine period: /  
Specimen Import Licence applied: /

For questions or problems, please contact your Government Veterinary Services.

FAVV Antwerp : +32 3 202 27 11  
export.ant@favv.be

Please order your Health Papers in the Secretarie Office at arrival, anyway before Thursday Evening

### **3. NATIONAL REQUIREMENTS**

If applicable please provide: /

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

**6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in	Must have been vaccinated within 6 months +21 days before arriving at the Event

	the 6 months +21 days of the booster previous vaccination	Must not compete in the 7 days after receiving a vaccination
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All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

The Organiser shall not be liable for any damage suffered by Athlete and /or visitors caused to their owned, hired and/or used properties (e.g. but not limited to its horse(s), horse-trucks) unless such damage is the result or consequence of intent on the part of the Organiser. The burden of proving intent rests on the Athlete and visitor. Any and all liability of the Organiser is always limited to the amount paid out, if any, under the Organiser's liability insurance policy in the matter concerned.

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

See Remark 1.2.2

## **2. PROTESTS/APEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **4. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is

mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **7. ADDITIONAL INFORMATION FROM THE OC**

DOGS ON A LEASH FINE : 25 EURO
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# FEI APPROVED SCHEDULE

## Zandhoven 21-25 August 2019

### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-P/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSI Am</b>	CSI Am B: As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30 m; as of 14 <sup>th</sup> year if height exceeds 1.30 m. CSI Am A: As of 14 <sup>th</sup> year	CSI Am B : Min. 6 y.o.  CSI Am A: Min. 7 y.o.
<b>CSIYH</b>	per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

**8. PRIZE MONEY DISTRIBUTION**

**Prize Money Distribution Chart 1:** Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6		5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11		2.5	1000	2.5	1000	2	1064	2	1328
12	n/a	2.5	1000	2.5	1000	2	1064	2	1328
Total	40'000	100%	40'000	100%	40'000				
13						1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17								1	664
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
									Extra prizes for 21 <sup>st</sup> to last place*

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

**Prize Money Distribution Chart 2:** Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		First 16 acc. to percentages below; extra prizes for 17 <sup>th</sup> to last*		First 20 acc. to percentages below; extra prizes for 21 <sup>st</sup> to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6		4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11		1	400	1	400	1	532	1	664
12	n/a	1	400	1	400	1	532	1	664
Total	40'000	100%	40'000	100%	40'000				
13						1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17								0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total								100%	66'400
									Extra prizes for 21 <sup>st</sup> to last place*

\* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

18 % tax deduction will be taken of the Prize-money of the Foreign Athletes by the Belgian Government.

Prize Money will be paid by bank.

All riders are requested to fill out a form with bank details at arrival. (see last page)

Entries and other costs have to be paid at the same time. (at the end of each show)

Payment by credit card is REQUIRED! (No payments by cheque!)

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**9. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

<sup>3</sup> For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

## **10. GLOSSARY**

### **\*Glossary FEI Jumping Rules:**

#### **Fees:**

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if applicable
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
  - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not

affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:

- VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
- Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10085569

**Name\*:** VAN GOMPEL

**First Name\*:** CARINE

**E-Mail\*:** carine@hippo-assistance.be

**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

### **All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**